

FINAL

Braemar City of Lakes FSC Board Meeting - August 21, 2007

Braemar Arena Conference Room

Topic	Discussion	Decisions & Actions
Called to Order	Evelyn Bone	6:45 PM
Members Present	Bone, Swenson, Voltz, Johnson, Brammeier, Larson, Matos, Keller, Ernst, Bork, Campbell and Orvis	
Members Absent		
Guests	Jeff Long, Pinnacle Investigations	
Secretary's Report	Reading of July 10, 2007 minutes	Moved to approve as written, seconded, motion carried
President's Report	January is National Skating Month Pat Saint Peter, conference call for Midwestern Club and Interclub Presidents on July 31, discussed back ground check incident in New Hampshire. Ongoing tech updates will be posted on Thursdays effective the following Monday. Moves in the Field changes are under study. Changes in question are for twizzles. Proposal will need approval through the Governing Council 2008. Figure skating day at State Fair August 25 in Carousel Park, Team Braemar Junior Line will participate. Evelyn ordered 4 Rule books @ \$18 each. Need Chairperson or Co Chair for McCandless plus other volunteers. Co-Chair is 2 year commitment to ensure knowledge transfer. Need about 5 committee chairs. Club proposes to host Adult Mids	Motion to spend \$25 for National Skating Month materials by Lez Bork, seconded by Doris Johnson, motion carried. Action: Evelyn Bone: Send volunteer forms from membership sign ups to Tera Action: Evelyn Bone: Find out if Adult Mids is available
Background check	City of Edina requires each organization to do yearly background checks. Jeff Long has a list of disqualifying offenses agreed with the City of Edina. He runs checks, sends a list saying yes or no whether they found disqualifying offense. Most boards don't want details due to privacy concerns. Only count convictions, not arrests. Paid positions must fill out and sign an informed consent form. Non-paid positions only need full name, last 4 digits of social security. Most boards are only doing Minnesota check. State check only covers last 5 years, but cannot tell how long they've lived in the state. Checks take 2-4 days. City of Edina does not want results, only want confirmation the checks are being run.	Decision: Each board member to complete form and submit with check tonight.
TCFSC	Nancy Kelner attended. Doris was not available.	Action: Evelyn: Get TCFSC report from Nancy
Team Coordinator for synchronized skating	Synchro Clinic last Thursday, Friday and Saturday morning.	
Membership	Have identified a few skaters skating without renewed USFSA membership (insurance). Membership will contact them.	Action: Membership contact skaters skating without renewed USFSA membership (insurance)
Junior Club	Nothing new	
Testing Committee	Test on August 22, experiencing a few challenges with people not having current USFSA memberships. Must bring check to test.	
Communications	Web site becoming cluttered and out of date	Decision: When one sends something to post on the web site, must give a start and end date.
Policies and Procedures	Need owner.	Phil Ernst appointed
Ice Coordinator	133 contracts, 150 members, only 14 at Juvenile or above, 78 beginners. Club has very young membership. Still have many people not signing buy-ins. Will check with the 17 members without contracts. Some Junior Club members confused, Rosie to communicate. Club Professional's volunteering to help with each function of the club. Helping ensure revenue generation. Coaches requested that Friday 7 pm session not be canceled, 13 contracted today.	Motion by Matos to reinstate Friday 7 pm session, seconded by Swenson, motion carried.

Ice Show	Evelyn and Gwen are co-Chairs, Toni is Director	
Finance Committee Report	<p>Coaches doing a great job policing sign ups for buy ons. July buy-ons revenue up, net for period positive cash flow.</p> <p>Tim met with JoAnn Waddington. Concluded the AR process not being tied to actual billing, AR balance actually an estimate, overstated over past several years. Made correcting JE after consulting with tax consultant.</p> <p>No active skaters in arrears that are of concern, working with a couple. Plan to write off a couple of accounts that have been inactive for over a year.</p>	
Advertising	Phil Ernst: Missed Skate St. Paul, submitted ads to Robin Lee, Minnesota State, Maplewood. Need to submit to Saint Cloud, Maplewood Classic Synchro, Duluth, Rochester, Eau Claire, Roseville.	Action: Phil Ernst: Place ads in Saint Cloud, Maplewood, Duluth, Rochester, Eau Claire, Roseville
Dasher Board	Doris Johnson: Dasher Board has arrived. It is in Joan's office. Looks good.	
Arena Banners	Kathleen has provided the list of Champions to Doris, forwarded to DeeDee Disbrow, person retained to make banners is ready.	
Fund Raising	<p>Lez Bork and Doris Johnson: Calendars that were ordered have arrived. Blankets have not been ordered, waiting to collect orders to get better price.</p> <p>Discussion on adding silent auction to annual meeting and ice show. Team Braemar has group garage sale September 8. Discussion on doing one for the Club in the Spring. Pam May organizing black BCLFSC jackets to be sold to all club members</p> <p>Discussion on organizing a club photo on the ice. Wait until jackets have arrived.</p> <p>Lez Bork and Doris Johnson to organize a Fund Raising committee meeting.</p>	
Skater Recognition	Joan: Club not recognizing individual skaters' accomplishments.	Action: Organize a Fund Raising committee meeting. Decision: Create skater recognition coordinator volunteer position
Next meeting	3rd Tuesday of each month 6:45 pm	Tuesday, September 18, 2007
Meeting Adjourned		9:00 PM
Revised 8-21-2007		