

**MINUTES OF THE REGULAR MEETING  
OF  
THE BOARD OF DIRECTORS  
OF  
BRAEMAR-CITY OF LAKES FIGURE SKATING CLUB**

DATE: Tuesday, June 21

TIME: 6:45 pm

PLACE: Braemar Ice Arena

DIRECTORS PRESENT: Evelyn Bone, Heather Burns, Laura Considine, Liz Cutshall, Craig Johnson, Susanna McMaster, Lynn Meadows, Julie Vanhove, Kay Yoost

DIRECTORS ABSENT: Brian Hedberg, Mary Lindell

OTHERS PRESENT: Joan Orvis

Call to Order and Agenda Review.

President Considine called the meeting to order and announced that a quorum of Directors was present and that the meeting, having been duly convened, was ready to proceed with its business. Liz Cutshall acted as Secretary.

Approval of Minutes.

President Considine presented the minutes of the May 24, 2011 meeting of the Board of Directors. Following discussion, upon motion duly made, seconded and unanimously carried, the minutes were approved.

President's Report.

Next, President Considine presented the President's report. President Considine explained that the Club would not be applying to host Upper Great Lakes this year but that it is something that should be seriously considered in the fall. Several members agreed with President Considine. President Considine also presented to the Board the requirement, from the City of Edina, that all people handling money in the Club go through a credit check and that all Board members and coaches get background checks. Member Johnson commented that the Team Braemar treasurer would also be required to get a credit check. It was noted

that USFS requires all coaches to have background checks so the requirement from the City of Edina would already have been satisfied for all coaches. President Considine collected information from Board members to complete background checks.

#### Treasurer/Ice Utilization Report.

Next, Member Yoost presented the club financials and balance sheet. Member Yoost explained that the Club is in good financial status. A number of questions were asked and discussion ensued.

Joan Orvis and Member Bone arrived at 7:35.

#### Membership/Ice Contracts.

President Considine gave an overview of the Summer Ice which has been very strong. She gave a reminder to have skaters check in when they arrive at the rink to make sure that their spot is not given to a buy on skater.

#### Finance Subcommittee Report.

Member Johnson presented an overview of the Financial Subcommittee. He noted that they were going to find a regular monthly time to meet. Member Yoost presented a proposal from the Financial Subcommittee which would give skaters incentives for contracting for 3 session per week for the fall contract period. Skaters who contracted for 3 or more sessions per week would be charged \$10/session whereas skaters who contracted for less would be charged the normal rate of \$12/session. Several questions were asked and a discussion resulted. The Board determined that this would be a beneficial program. Upon motion duly made, seconded and unanimously carried, the Board approved a 1 year trial period whereby skaters contracting for 3 or more sessions per week would be charged a discounted rate of \$10/session.

A discuss ensued regarding the cost of club membership for volunteer Board members. A motion was made, seconded and unanimously carried to cover sustaining USFS membership fees for Board members so as to encourage volunteer participation in the Board in the future.

#### TCFSA Update.

Member Vanhove presented an overview of what was discussed at TCFSA including the creation of a basic skills competition series for all TCFSA member club competitions. Member Vanhove explained that TCFSA will be in charge of computing all scores but that they are asking Braemar to include a 1 page information statement in the registration packet for McCandless next year. The Board agreed that BCLFSC would participate in the basic skills competition and would include information in the McCandless 2012 competition packet. Member Vanhove also noted that TCFSA wanted to remind everyone to send articles in to be included in Rink Link.

#### Braemar-McCandless Update.

President Considine reminded the Board that McCandless is this coming weekend. A discussion ensued regarding highway 169 closures and President Considine stated that a email would be sent to all skaters in the competition with information about the closures.

#### Review Club Key Dates.

President Considine presented the following key club positions and important dates:

Test Chair – Mary Lindell  
Holiday Exhibition – David Litteken – **December 11, 2011 5:15-7:30p**  
Locker Coordinator – Lynn Meadows  
Advertising - Phil Ernst  
Dasherboards – Brian Hedberg  
PR/Community Marketing – David Litteken  
Social Coordinator/Committee – Heather Burns, Susanna McMaster, Joan Orvis  
2011 McCandless Competition Chairs – Dede Disbrow & Etta Belrose  
2012 Ice Show Chair – Evelyn Bone - **April 27 & 28, 2012**  
New Member Packet – Susanna McMaster  
TCFSA Representatives (2) – Julie VanHove & Gwen Larson  
Ice Monitor Tracking – Ann Makredes  
Ice Exchange Monitor – Sarina David  
2012 Annual Meeting/Banquet – Brian & Lori Hedberg - **May 20, 2012 [possible]**  
Dress Sale – Lynn Meadows  
Volunteer Tracking/Coordinator – Chris Manteufel  
Webmaster – Laura Considine  
Sanctions – Laura Considine  
Finance Subcommittee: Kay Yoost, Craig Johnson, Brian Hedberg, Julie VanHove, Lynn Meadows, TB Treasurer (or TB Manager)

#### Head Pro Report.

Joan Orvis explained that ice sessions have been full and that usage by the coaches has been great. She noted that the 9am session on Mondays and Wednesdays has not had a monitor and it has been difficult to control playing music. Orvis also noted that it would be

nice to have one more high level session next summer from 1-2pm, Monday through Thursday. A full discussion ensued. The Board agreed that another high level session would make sense for next summer.

Board Meeting Schedule.

President Considine announced that the next meeting of the Board of Directors was scheduled for 6:45p.m. on July 19, 2011 at Braemar.

There being no further business to come before the meeting, the meeting was adjourned.