

Braemar-City of Lakes Board of Director Meeting

May 24, 2011

A special meeting of the Board of Directors of the Braemar City of Lakes Figure Skating Club was held on Tuesday, May 24, 2011 at the Braemar Ice Arena. Laura Considine, President, called the meeting to order at 6:45 p.m. All Directors were in attendance except for members Meadows and Johnson.

A motion was made to approve the March 15, 2011 and April 19, 2011 meeting minutes. The motion was seconded, duly put and unanimously carried.

Treasurer Report/Ice Utilization: Treasurer Yoost distributed club financials and discussed ice utilization through March, 2011.

Team Braemar Authorization: Member Chaffee provided an update on Team Braemar, its participation and expectations for the coming year. A motion was made to authorize the annual appointment of a Jane Chaffee as Manager and Pam May as Director for Team Braemar. The motion was seconded, duly put and unanimously carried.

Dress Sale Update: Member Ort provided an overview of the dress sale on May 4, 2011. The Board discussed adding a skate swap to the sale in order to drive more participation. It was noted that Member Meadows was assuming responsibility for the annual sale.

Dasher Boards: Member Ort provided an overview of the dasher board program. Member Hedberg volunteered to assume responsibility for dasher board advertising.

McCandless Update: Member Disbrow provided an update for the McCandless Competition on June 24th and 25th, 2011.

Acceptance of New/Recognition of Outgoing Board Members: President Considine introduced the new Board Members: Liz Cutshall, Brian Hedberg, Susanna McMaster, Julie VanHove. A motion was made to approve the new Board members. The motion was seconded, duly put and unanimously carried.

President Considine thanked the outgoing Board Members for their many years of contributions to BCLFSC and noted that many of them agreed to remain active in other capacities. The retiring Board Members included Dede Disbrow, Brian Hedberg, David Litteken, Shannon Ort.

There being no further business to come before the meeting, the same was, upon proper motion, duly adjourned at 7:00pm.

President, Laura Considine called to order the regular meeting at 7:12 p.m.

Election Of Officers: Motions were made, seconded and approved for the following officers and Board Members and Non-Key Member roles:

Officers:

Laura Considine, President
Brian Hedberg, Co-Vice President
Evelyn Bone, Co-Vice President
Liz Cutshall, Secretary
Kay Yoost, Treasurer

Board Member Roles:

Laura Considine, Finance Committee
Mary Lindell, Testing Chair
Julie VanHove, TCFSA Representative, Finance Committee
Liz Cutshall, Legal Advisor
Open, Pro Liason
Evelyn Bone, Membership Chair, Ice Coordinator, Ice Show Chair, Finance Committee
Brian Hedberg, Advertising/Dashboards
Kay Yoost, Finance Committee
Lynn Meadows, Dress and Skate Sale, Lockers, Finance Committee
Craig Johnson, Finance Committee Chair
Heather Burns and Susanna McMaster, Skater Recognition
Susanna McMaster, New Member Material

Non-Board Member Key Roles:

Dede Disbrow, 2011 McCandless Co-chair
Etta Belrose, , 2011 McCandless Co-chair
Joan Orvis, Head Skating Professional
Jane Chaffee, Director Team Braemar
Brian & Lori Hedberg, Annual Meeting/Spring Banquet Chair
Open, Team Braemar Accountant, Finance Committee
Ann Makredes, Ice Monitor Coordinator
Chris Manteufel, Volunteer Coordinator/Tracker
David Litteken, Holiday/VEAP Exhibition

President report: President Considine led discussions concerning the Annual Meeting on May 22. President Considine reviewed meeting etiquette and process for all members. She also disclosed that she was evaluating the Uppers Bids which is due June 13th.

Head Pro Report: Member Orvis reported that she has been working with Thomas Incantalupo (Master Dartfish/Freestyle coach) to develop a stronger summer program. They have reached an agreement by which he would bring several of his skaters to Braemar for summer training. Orvis also commented on the need to develop more relationships between all skaters (especially individual free skaters) and committed to developing a recognition program to foster greater ties to BCLFSC. Member Burns committed to supporting the development program with Member Orvis.

Membership/Ice Contracts: Members Bone and Head Professional Orvis reported on Ice Utilization. Member Bone reported that summer ice will be close to full. The new membership form was finalized to include the photo image policy. It was noted that all memberships forms and the off-ice facility utilization forms are due on June 25th. President Considine also commented on the volunteer requirement which went into

effect in the 2010-2011 season. Failure to meet the volunteer requirement during the 2011-2012 season will result in a \$90 fee assessment.

Finance Committee: Member Johnson discussed schedules for the first Finance Committee meeting. The first meeting will be held on June 21 following the Regular Board Meeting.

Ice Show Update: President Considine recognized the outstanding efforts of Co-Chairs Member Bone and Toni Swiggum. Board members discussed the new calendar program and changes and the City Of Edina's new revenue and cost recovery model that sets a flat rate for ice usage while the City retains 100% of all will call ticket sales. The 2012 ice show has been reserved for the last weekend in April.

TCFSA/Governing Council Update: President Considine stated that there were two open positions for TCFSA. Member VanHove and Gwen Larson volunteered to fulfill this role. President Considine reported that all motions brought before BCLFSC by our USFSA Governing Council representatives were duly voted in accordance with Board directives and passed.

Testing Update: Member Lindell provided an overview of the May 24th test session. Approximately 50% of all tests received a pass score. More than 20 Home Club and a small number of Associate members tested. The next scheduled test session is July 20, 2011.

Banquet Recap: Member Hedberg a recap of the Banquet. The banquet was well attended (approximately 100 participants). A complete accounting of the banquet would be provided at a subsequent Board meeting. Member Kay "Smokey" Yoost was recognized for her fire safety practices and was the recipient of the "Volunteer of the Year" award.

Website Update: President Considine comments that the Club web and email server was to be transitioned to a new host with a corresponding 50% reduction in cost. She has been soliciting proposals for a new website which she hopes to share with the Board in the coming month.

There being no further business to come before the meeting, the same was, upon proper motion, duly adjourned at 8:10 pm.