

FINAL
Braemar-City of Lakes FSC Board Meeting Minutes
Monday, September 27, 2004

President Mark Ahmann called the meeting to order at 6:50 p.m.

Members present were Mark Ahmann, Randy Jernberg, Darren Keenan, Laura Knowles, Kathy Lingofelt-Meyers, David Litteken, Deb Regan, Tom Regan, Lisa Schurch, and Jane Sutton. Also present was Joan Orvis. Member absent was Margo Brownell.

Minnesota State Competition Update

Congratulations were expressed to our 2 state champions - Delanie Honda and Alex Johnson - as well as all of the competitors on their fine performances. The Club took second place overall. Mark briefly explained the scoring process for the club trophy and how the second place finish was determined. Mark did note that Braemar and other clubs had less competitors at the lower levels than in the past and that we need to be more aggressive getting skaters into our feeder system, the city classes. David agreed to write an announcement about the next city class session for distribution to area schools.

Ice Utilization Report

The Board received the first statement generated by our new software that allows us to track each of our contracted ice sessions and determine profitability. Randy reported that the information was incorrect and that it would take time to go back and determine why there are errors. Mark and Randy will meet to determine how to proceed to get a correct ice utilization report. Randy also indicated that the Pro s Cost column on the report should be removed and placed elsewhere, because it is not a part of tracking ice costs.

Ice Coordinator Payment

Because the new software has reduced the workload of the ice coordinator, Mark raised the issue of continuing it as a paid stipend position. Given that the software is still in a test phase, the Board approved keeping the Ice Coordinator stipend in place for 6 months and then reevaluating the issue at that time. (Motion, Second, Passed (MSP))

Treasurer s Report

The Board discussed one member who had a large overdue amount outstanding, and the measures that had been taken and will continue to be taken to secure those funds. The Board approved a new policy that anyone who is 60 or more days in arrears must have the Treasurer sign his or her forms for testing or competing. (MSP). Randy will notify Renee Rahimi to e-mail all of the Board Members with that list every month.

Software Update

Implementation of the new software is proceeding. Mark informed the Board that he and Randy, Tom, Deb, Kay Johnson (synchro treasurer) and Joan Waddington (club accountant) had a meeting regarding the possibility of using the club s new software for synchro billing in addition to club billing. Because the club uses Quick Books for its accounting needs and a separate program for its ice management, the next issue is to determine which program is the best fit for the synchronized skating bill. Mark relayed to the Board Kay s strong objection to switching the synchro bill out of Quick Books and into a program that does not have any accounting capabilities. The Board approved running an experimental parallel process for the next three months and assessing the process at that time. (MSP)

Synchro Update

Jane told the Board that synchro is working on individual and team fundraising, and that they just raised \$3300 by selling 2 sets of dresses used in prior years. She also pointed out that synchro's new youth and teen intro programs have brought 14 new skaters into the club this year. Deb reported that synchro is also working on team sponsorships, and she gave an update on the dasher board leases. The Board approved the division of any funds raised for dasher board leases at the required 20% to the Arena, 20% to benefit the Club, and 60% to benefit synchro. (MSP).

Professional Report

Joan reported that the pros have not had a meeting yet this season, but she will schedule one when Uppers is over. She will notify Jane Sutton when the meeting is scheduled so that she can attend. The fishing pole harness for jumping was purchased and the pros love it. Joan asked a number of pros about utilization of the Dartfish training software, and got a very positive response. The pros would like to purchase and use this cutting edge training software instead of hosting a training camp next summer. The Board approved purchasing the Dartfish software, a laptop capable of running the software, a lock box to store the laptop as well as the data projector and video camera purchased last season, and a coded entry system to the pros' room for additional safety for the equipment and the pros' personal belongings.(MSP). Joan also reported that Braemar is the site for a PSA exam on November 7th. The Board discussed the new requirement that coaches be PSA rated in order to coach at qualifying competitions next year.

McCandless Update

Darren reported that everything is on track for McCandless. Judges will be invited soon. The Board approved going back to the logo used two years ago for the competition. (MSP) Darren also reported that he is overseeing the building of a judges' stand for McCandless and for testing. Finally, the McCandless entry forms were traditionally printed on green paper, and last year the forms were on white paper. This year, the cover sheet will be green so that it will stand out when people receive it in the mail, and the inside sheets will be white which is easier for data entry.

Ice Show Update

The first meeting will be tomorrow. If anyone is interested in being involved, they should contact Sandy Stageberg or Lisa Ahmann. The Board deferred discussion of how to best collect mandatory ice show ticket costs for a later meeting.

Membership Update

David and Jane now have the information for membership from Jean Buller. David is gathering information regarding the few members that have not renewed, and he will contact the parents of a skater that has not renewed in spite of many requests to do so. He will inform them that the skater will not be allowed back on the ice until the membership is paid. In addition, David and Jane will focus on getting a membership directory published quickly.

New Business

Jane proposed updating the pros' room with new cushions and bins as a thank you to all of the professionals that work on staff. Jane will research the issue and return next month with a proposal on this topic.

NEXT MEETING DATE: Tuesday, October 19st

FUTURE MEETING DATE: Tuesday, November 16th

Meeting was adjourned at 8:40 p.m.

Respectfully submitted, Deb Regan