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Braemar-City of Lakes Figure Skating Club
2009 Summer Ice Monitoring Volunteer Requirement
(Home Club, Associate and Junior Club Members)

The Braemar-City of Lakes Figure Skating Club is an entirely volunteer-run, non-profit organization. Without the active, continuing support of its skating members and the parents of its skating members, the Club cannot provide the facilities and services the skaters and Club professionals need.

Having all ice sessions monitored is extremely critical to the financial health of our club by making sure all skaters are checked in and all skaters who buy on are recorded. The ice monitor also helps save valuable time for the skaters and professionals by playing the music and last but not least, being there in case of a medical emergency. **Therefore, it is a requirement this year that all Home Club, Associate and Junior Club member families who are contracted for ice sessions need to ice monitor an ice session three (3) times each three (3) month period which is as follows: June, July & August or pay a buy out fee of \$30.00.**

If you choose the buy out option and prefer NOT to perform any ice monitoring duties, please include a check for \$30.00 with your summer registration, and write “monitor buy-out” in the memo section of your check.

Other guidelines to follow in order to receive your credit:

- Rink monitors are volunteer parents of a BCLFSC skater or a BCLFSC skater who is at least 16 years old.
- New BCLFSC member families may want to schedule their ice monitoring sessions for the later part of the three (3) month period in order to observe the ice monitoring process.
- There is no carry over from one (3) month period to the next and the buyout fee is NOT prorated.
- It is required that your entire monitoring requirement be fulfilled each (3) month period. If at the end of the (3) month period you have not fulfilled your COMPLETE commitment, you will be charged the FULL buyout fee.
- Members can monitor any ice session. It is not necessary for an ice monitor to monitor a session where their skater is on the ice.
- **VERY IMPORTANT:** You must sign the sheet for the session you monitored legibly and record your skaters name if the last names are different. **If you do not**

sign the sheet or we cannot read the signature, you will NOT receive credit.
No exceptions!

- You **MUST** perform all duties for the entire session. (For example: You will not receive credit if you help sign skaters in but do not play music.)
- **Complete Ice Monitoring Duties and Music Playing Procedures** will be provided on the website at www.braemarfsc.org for your review prior to arriving for your session as well as contact information in case questions arise. Ice Monitoring Duties and Music Playing Procedures are also located at the rink in the Ice Monitor Supply bin which is either located in the coaches room or outside the locker room when ice is in session. Look for the green laminated sheets.
- **Sign up procedures for Summer is as follows:**
 1. **On May 15th**, a monitor schedule will be posted on the bulletin board outside of the locker room. It is your responsibility to make time to schedule your ice monitor sessions.
 2. Fill your name in the time slot that is most convenient for you. **Sign up is on a first-come, first-serve basis.**
 3. The Ice Monitor schedule will remain on the bulletin board outside the locker room for the entire (3) month period in case you need to add to and/or change your chosen sessions.
 4. Once you have signed up, you are responsible for your assigned session. If you can't make your assigned session it is your responsibility to find your own substitute to agree to sign your name and monitor the session so you receive credit or cross your name off so that someone else has the opportunity to take the spot. If the substitute does not show up you will still be responsible to make up your missed session. If you do not make up your session, you will be billed for the full buy out fee of \$30.00.
NOTE: The ice monitor coordinator is not responsible for handling schedule changes.
 5. If you are in the stands and no monitor is present, **PLEASE** step forward and help out.

Please direct questions to icemonitor@braemarfsc.org.