

**FINAL****Braemar City of Lakes FSC Board Meeting - December 18, 2007**

Braemar Arena Conference Room

<b>Topic</b>	<b>Discussion</b>	<b>Decisions &amp; Actions</b>
Called to Order	Evelyn Bone	6:45 PM
Members Present	Bone, Johnson, Ernst, Bork, Orvis, Swenson, Keller, Smalley, Voltz, Larson	
Members Absent	Campbell, Matos	
Guests	None	
Secretary's Report	November 20 minutes presented	Motion to approve with corrections, seconded, motion carried
President's Report Monthly presidents call in meeting with Pat St. Peter	Brief update by Evelyn	
LuJean Frick passed away.	BCLFSC sent flowers, we should send a memorial. Discussed donating to both USFS and Minnesota Skating Scholarship in memory of LuJean.	Moved by Johnson to donate \$50 to USFS and \$100 to Minnesota Skating Scholarship in memory of LuJean in recognition of her important contribution to the sport of figure skating. Seconded, motion carried.  Tim Swenson: Send donations to USFS and Minnesota Skating Scholarship
Stipends for National and International Competitors	Discussed stipends. Conclusion is that the Board supports stipends, but club funds cannot support stipends this month.	
Coaches Report		
Team Coordinator for synchronized skating	Maplewood Classic: Junior line placed 2nd, Novice line placed 2nd, Pre-Juvenile placed 5th in their group	
Ice Coordinator		
Membership		
Policies and Procedures	Ernst: Have electronic originals. Need to add wording to clearly explain cancellation policies	Ernst: Add wording to clearly explain cancellation polices and procedures
Testing Committee	Larson: December 12 session was very full. Had to bump Associates.  Recommend we remind people that judges are volunteers. Presented new Test Application with increase in Test Fees. Research showed our present fees are low. Discussion on conflicts with coaches and parents requesting time changes. Board supports policy of no time changes.	
Junior Club	Intent of Junior Club is to be the bridge between City classes and BCLFSC. Need to clarify expectation that all Junior Club members have taken at least one session of City classes. Tim Swenson will work with Rosie to organize a recruiting on last day of City Classes.	Tim Swenson: Work with Rosie to organize a recruiting on last day of City Classes.
Volunteer Coordinator	Bork: Proposing a mandatory Parents meeting to cover procedures for volunteering, etc.. at City Hall in May. Used to be separate business meeting from banquet. Board agrees, directed to finalize date and agenda in January meeting.	

<b>Topic</b>	<b>Discussion</b>	<b>Decisions &amp; Actions</b>
Finance Committee Report	Swenson distributed financial reports. Ice revenues running below costs.  Found one skater who has not been billed for buy-ons due to problems reading signatures. Need to review process for billing buy-ons	
Advertising	Ernst: Ads placed in competition program for Duluth. Maplewood Synchro Classic and Dr. Porter handled by synchro team. Mankato and Rochester next.	
Newsletter	November newsletter has been posted on the web site and an email blast sent to all members with the link.	
Web Site Content Caretaker	Mrs. Singh has offered to review the web site for outdated content.	
Fund Raising	Bork: Sold another blanket	
TCFSC	Evelyn attended this month	
Ice Show	Solo application completed and distributed. Rule changes posted in Policies & Procedures. Show is April 25 & 26. Name is "Take Me There SS Braemar." Club applications due January 10.	
Skater Recognition	No activity to report	
Dasher Boards	Swenson and Johnson: distributed info on costs, process, list of present advertisers, proposed communications to members, present advertisers and prospective advertisers. Get letter emailed to members ASAP so they have first chance, opportunity to purchase before December 31.  Need more names of prospective advertisers	Swenson: Edit dasher board advertising letter, send to Evelyn ASAP to email to members  Ernst: send ice show advertiser list to Tim and Doris.
East Rink Banners	Need to add a statement to the contract that all ads are subject to BCLFSC approval. Johnson: Waiting on validation of history. Actual purchase also on hold due to club's budget situation.	
Competitions	Need electronic version of registration form so we can update it. Must have updated registration form before we can get USFS sanction.  May have to be a separate sanction for testing.  We will charge more for those using IJS Discussion on process for buying practice ice. Propose registration deadline April 25, practice ice made available May 16. 30 minute sessions for \$15. Mary Lindell has succeeded in filling most McCandless volunteer positions. Mary Lindell and Laura Considine will Co-Chair McCandless for 2008 Discussion on advertising. Propose offer combo of Ice Show and McCandless.	Voltz: Scan or download 2007 Registration form, use Adobe to convert to Word 2003, send to Lez Bork.  Bork: Verify that competition USFS sanction also covers testing sanction.  Ernst: Include a combo offer of Ice Show and McCandless in advertising offer letters
Next meeting		15-Jan
Meeting Adjourned		9:08 PM
Revised 1-15-2008		