

FINAL Braemar City of Lakes FSC Board Meeting - January 15, 2008
Braemar Arena Conference Room

Topic	Discussion	Decisions & Actions
Called to Order	Evelyn Bone	6:45 PM
Members Present	Bone, Johnson, Ernst, Bork, Orvis, Swenson, Keller, Smalley, Voltz, Larson, Matos	
Members Absent	Campbell	
Guests	Susan Miller, Mary Lindell, Laura Considine, Tom Regan, Kelly Bocklund	
Secretary's Report	Minutes from December 18, 2007 meeting read.	D Moved to accept with changes. Motion seconded. Motion carried.
President's Report		
Monthly presidents call in meeting with Pat St. Peter	No meeting this month	
Governing Council	Need to send in up to 4 names by February 15 for May 2 meeting at Adams Mark Hotel, Denver, Colorado. Need 2 people from the Board to report back to coaches. Important for both individual and synchro. Three different tracks.	
Letter Awards from Eden Prairie Schools	Susan Miller has contacted Eden Prairie Schools about setting up BCLFSC to earn points toward school athletic letter awards. Policy is posted on the Eden Prairie Schools web site. Board supports Susan filling out paperwork.	
Coaches Report	Joan described a cookbook project as a fund raiser. Also described a skate for the club fund raiser, where skaters get pledges for laps to raise money for the club.	
Team Coordinator for synchronized skating	Junior Team Skated at the World Qualifier at Mid America Jan. 11 - 12 They were 4th overall. They will probably still be in the international envelope next year.	
Ice Coordinator	Most ice sessions full, but still have some sessions underutilized. Joan, Frances and Evelyn to layout 2008-2009 schedule to reduce costs and better support competitor's. Lost 2 skaters, went back to Eden Prairie. Discussed idea of changing college students to \$14 from \$10. Decided to discuss next meeting. Discussion on requiring those who are granted medical suspensions of their contract must provide a doctor's written release to skate any sessions.	
Membership	USFSA web site does not have Junior club or Associate members. We are tracking them manually. Billing is experiencing challenges due to not receiving address and membership information for new members from Membership.	
Policies and Procedures	Ernst: No changes this month	
Testing Committee	No tests this month.	
Junior Club	No changes	
Volunteer Coordinator	Need to schedule the all member meeting and reserve facilities.	
Finance Committee Report	We have received a letter from Renee Rahimi requesting an increase in the monthly fees for invoicing. Fee has not been raised in 4 years and 2 session minimum contract has increased the workload. Tom Regan: Background on billing systems. Had been done by internal club members on their own pc's for hourly fee. Good book keeping and invoicing system. Board wanted a system to track the ice utilization. Requested that Rahimi's build a database tool for the board. Contract signed. Intent was to also have Rahimi's provide the billing service using the tool for 3 years. Good tool for ice management, not a particularly good book keeping and invoicing system. We have data in 3 places/systems; membership, accounting and billing/ice management. Data flow not working smoothly. Membership is starting point for accounting and billing/ice management. Club has been subsidizing Team Braemar's accounting charges by \$150 per month.	D Moved to accept Rahimi's proposed increase of \$75 per billing cycle for 10 cycles, increase \$150 for May and August. Motion seconded. Motion carried. D Moved to eliminate the subsidy. Motion seconded. Motion carried.
Advertising	Ernst: Submitted Mankato and Rochester, Eau Claire coming up soon.	
Newsletter	Smalley: Plan to publish again in late January. Put McCandless volunteer request and update. Also, do magazine subscription fund raiser and dasher board fundraiser info. Also, Junior Club promotion.	
Web Site Content Caretaker	Lots of materials sent to Prashant, good job getting materials posted.	
TCFSC	Johnson: Rink Link coming out in March of 2008. Governing Council: Delegate list is due February 15 100 pairs of skates were refurbished, will be handed out through United Way at Wells Fargo rink Celebration of Champions February 3, Alex skating	
Dasher Boards	Johnson and Swenson: Email blast sent out. Dee Dee Disbrow has expressed an interest in a dasher board. Conclusion is that it's time to go to outside. Discussion on Ice Show and McCandless Advertising team to also approach potential advertisers as a package.	
East Rink Banners	Johnson: no activity	
Competitions	Mary Lindell and Laura Considine reported on progress organizing McCandless. Sanctioning application complete and to Dan. Most committee positions filled. Still need editor for program. Committee Chair meeting scheduled for February 2.	
Next meeting		D 19-Feb
Meeting Adjourned		D 9:55 PM
Revised 3-24-2008		