

Braemar City of Lakes FSC Board Meeting - May 22, 2007

Braemar Arena Conference Room

| Topic | Discussion | Decisions & Actions |
|--------------------------------|---|--|
| Called to Order | Darren Keenan | 6:45 p.m. |
| Members Present | Keenan, Regan, Bork, Johnson, Bone, Keller, Larson, Swenson, Campbell, Ernst, Matos, Orvis | |
| Members Absent | Voltz, Bradach | |
| Secretary's Report | Reading of April minutes | Motion to approve with changes, seconded, approved |
| President's Report | Update on new Edina city mandate to perform yearly background checks on all board members, coaches, referees, judges and volunteers. Darren has been in contact with Pinnacle Investigations LLC (www.edinapi.com) does national checks for \$11 each. No final determination from the city whether requirement is for national or state level. | Action: New president needs to follow up on background checks |
| Vote to accept new officers | Slate of new officers elected: Tera Campbell - 2 year term Phil Ernst - 3 year term Doris Johnson - 2 year term Jeff Keller - 3 year term Gwen Larson - 3 year term David Voltz - 3 year term | Motion to approve slate as presented, seconded, approved |
| Exit of retiring Board members | Retiring Board members: Brenda Kaminski Darren Keenan Tom Regan Lisa Schurch Jane Sutton | New Board thanked the retiring Board members for their service and contribution to the BCLFSC. |
| Election of Officers | President Co- Vice President Co- Vice President Treasurer Secretary | Evelyn Bone Lezlie Bork Doris Johnson Tim Swenson Phil Ernst |
| Committee Chairpersons | Testing Chair Synchro Liaison PR/Advertising Volunteers Coordinator Competitions Chair Ice Coordinator Coaches Liaison Ice Show Co-Chair Ice Show Co-Chair TCFSA Representative TCFSA Representative Sanctions Coordinator Monitor Coordinator McCandless Co-Chair McCandless Co-Chair Membership Annual Meeting/Banquet Coordinator Spin Editor Webmaster Communications Junior Club | Gwen Larson Evelyn Bone Lezlie Bork Tera Campbell Holly Bradach Francis Matos Francis Matos & Holly Bradach Gwen Larson Evelyn Bone Nancy Kelner Doris Johnson Louisa Pineault Annette Keller Cindy Heigl Holly Bradach Louisa Pineault Open Kendra Smalley Prashant Singh Open Open |

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| Finance Report | <p>Treasurers Report: Discussion and handout on number of summer sessions with number of contracted skaters below break even, resulting in negative cash flow and projected loss on summer contracts. Discussion and handout on negative cash flow since 2003 and present balance. Discussion on decline in number of active skaters in the club since 2003 and on number of skaters not contracting for Summer 2007 ice.</p> <p>Fundraising: Club is selling - MN Skating Scholarship Calendar (\$25 for pre-order) - Braemar blanket (\$40 plus \$4 S&H) Sales slow, discussion on need for good way to display these items.</p> | <p>Moved by Tim Swenson to eliminate the 21 least utilized ice sessions. Seconded by Jeff Keller. Approved.</p> <p>Action: Orvis and Matos will talk to professionals about students not contracting, encourage student to contract, not buy on. Action: Swenson and Matos to inform Braemar Arena and professionals of Board decision to cut specific ice sessions, initiate process to inform impacted skaters.</p> |
| Coaches Report | <p>Damaged off-ice harness has been replaced. Coaches will store new harness in the Pro's room to prevent future damage.</p> | |
| Competitions Committee | <p>Braemar McCandless Competition June 22-24 The full, basic skills and test session registration forms have been posted on the club web site Registration numbers better than 2006 Need volunteers</p> <p>Sign up sheets will be posted in early June</p> | <p>Action: All Board members asked to sign up to help</p> |
| Communications Committee | <p>Spin Newsletter: Kendra Smalley has published her first SPIN newsletter and plans to include pictures in the next issue. Forward pictures and information for the next newsletter to smalleymk@msn.com</p> <p>TCFSA Update: No report</p> <p>East Arena Dasher Advertising</p> <p>East Arena Banners to recognize past BCLFSC International, National, Sectional, Regional and State champions</p> <p>Eleanor Fischer Award: Need to purchase the additional trophy</p> | <p>Action: Johnson to pursue the dasher ad for USFS to mount on East Arena dasher boards</p> <p>Kathryn providing history, Board to obtain and hang banners</p> <p>Action: Lez Bork will ask Larry Thayer to get additional trophy</p> |
| Membership Committee | <p>Louisa Pineault is working on the 2007-2008 Membership Packet and hopes to have it posted prior to McCandless</p> <p>Policies and procedures were updated. Copies of 5-15-2007 revision were distributed by Tom Regan. Also been posted on the BCLFSC web site</p> | |
| Synchro Committee | <p><i>24 for Junior, 20 for Novice, decisions pending on Preliminary, Open Juvenile and Juvenile teams</i></p> | |

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| Testing Committee | Jody Spurduto has asked to resign as the Test Chair as of the June 24 test session. Remaining testing dates set for 2007 season May 23, 2007 June 24, 2007 (McCandless) August 22, 2007 September 26, 2007 November 14, 2007 December 12, 2007 | Action: Gwen Larson volunteered to take Test Chair, will contact Kay Kieval to help or co-chair |
| Junior Club Committee | The new Bylaw language regarding Junior Club Membership was voted on and passed at the Annual Meeting/Banquet. Proposed new Junior Club Members: Katie Mrozek Stephanie Makredes | Moved to accept, 2nd, approved Moved to accept, 2nd, approved |
| Proposal to the Board | Submitted by Rosie Hanson: Junior Club members are contracting for one session per week. Request an exemption from the rule that requires 2 sessions per week to qualify for the 2 weeks of summer vacation clause. | While the Board encourages all members contract ice sessions, including Junior Club members, in fairness to all members, the request for an exemption is denied. Action: Joan Orvis to inform Hanson Rosie of the Board decision on her proposal. |
| Volunteer Requirement | Discussion on administrative details and processes for Volunteer Requirement Discussion on charging Volunteer Requirement fee with Fall Ice Contract, refunded based on fulfillment of 12 hours of volunteer work during the year. | Motion to amend the policy on the Volunteer Requirements to change the dates from June through May to September 1 to August 31, 2nd, approved Tabled |
| Volunteer of the Year Plaque | <i>Need to get it engraved?</i> | Action: Lez will check with David Litteken |
| USFSA | Need to submit names of new officers | Action: Phil Ernst to submit, Lez Bork has details |
| Next Meeting | June 19 same week as McCandless, propose to post pone to following week. | Next meeting to be June 26 Action: Jeff Keller to provide the snacks |
| Meeting Adjourned | Evelyn Bone | 10:35 PM |

Revised 6-26-2007